

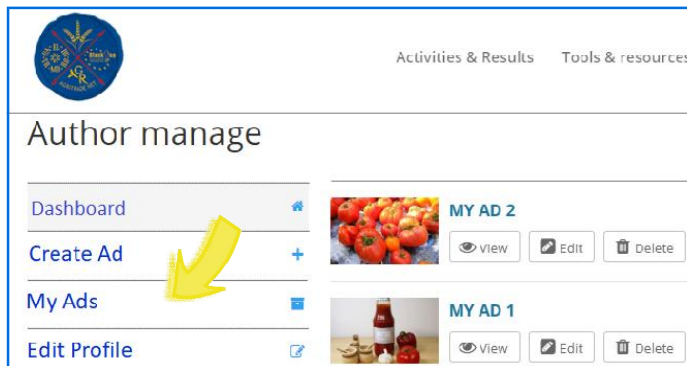
Description - type an *attractive and clear presentation* of your company and product(s) you want to sell or buy;

Price - the prices have to be *filled in Euro (€)*;

Location - complete your *town and country* ;

All mandatory fields are marked by an asterisk(*). Finally, click **Preview** for a *final view of your ad*, before posting it on agritradenet.eu platform.

If you want to sell / buy more types of products, you have the possibility to create **multiple ads**, on your account, by clicking **"Create Ad"**; also you have the possibility to **manage your ads** (view, edit or delete) by clicking **"My Ads"** .



For technical support or any other login/register technical problems please send an e-mail to:
geanina.onodi@cciagl.ro

visite our project website :

www.agritradenet.eu



PARTNERSHIP



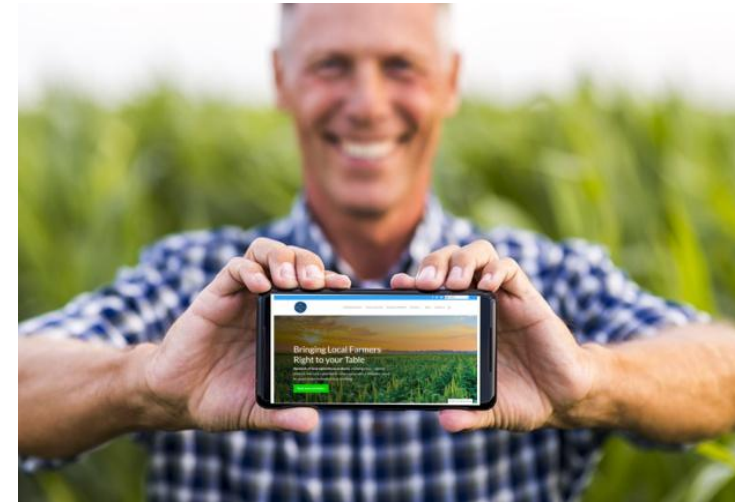
Joint Operational Programme Black Sea Basin 2014-2020
GALATI FOUNDATION FOR THE PROMOTION OF SMALL AND MEDIUM SIZED PRIVATE ENTERPRISES
JUNE 2020

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www.blacksea-cbc.net



Common Borders. Common Solutions



STEP BY STEP GUIDE

HOW TO REGISTER
ON THE PRODUCERS DATABASE
www.agritradenet.eu

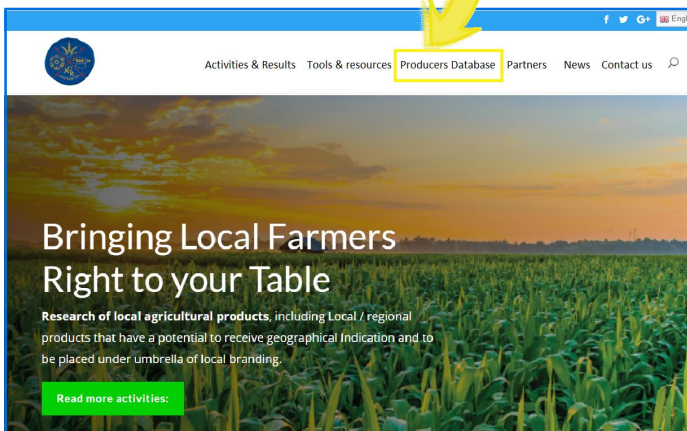
“Sustainable Agricultural Trade Network
in Black Sea Basin”

AgriTradeNet BSB383



STEP 1

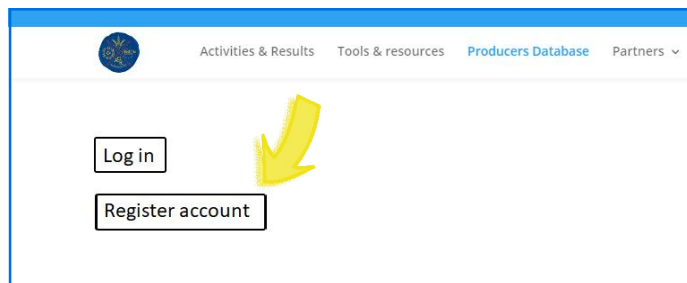
Visit www.agritradenet.eu and click on the header „Producers Database”



STEP 2

Read and accept our Terms and conditions regarding the website privacy policy.

Click “Register” to create an account on the producers database.



Complete “Contact Information” and “Details” fields : name, e-mail, phone number, in order to register. All mandatory fields are marked by an asterisk (*)

The screenshot shows the 'Author register' form. The 'Contact Information' section is highlighted with a yellow box and arrow. It includes fields for Name (First Name and Last Name), E-mail, and Phone Number. The 'E-mail' and 'Phone Number' fields have an asterisk indicating they are mandatory.

Also you can type a Password for the account, easy for you to remember.

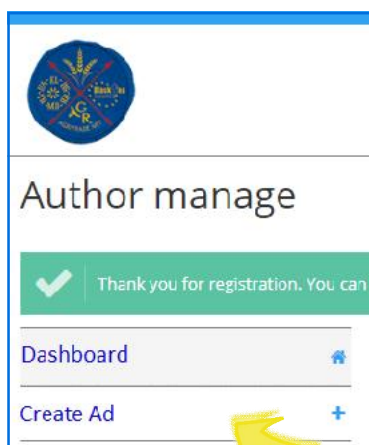
The screenshot shows the 'Password' section of the registration form. It includes fields for Password and Password (repeat), and a checkbox for 'Allow other users to see your profile.' A yellow arrow points to the 'Password' field.

The new account profile can/can't be visible for other users, by clicking the box: “Allow other users to see your profile” .

Now the profile is completed and you just click

REGISTER

STEP 3



Once you are registered, you will receive an automatic confirmation e-mail, and you can log in and manage your new account.

Now you can create one/multiple ads, for your product(s) by clicking “Create Ad”.

The **Contact Information** fields will be automatically completed with the name, email and phone number already provided in the registration process. You can also **modify/complete** the contact informations in order to personalise each product ad.

The screenshot shows the 'Contact Information' form. It includes fields for Account, Contact Person, E-mail, and Phone Number. A yellow arrow points to the 'Contact Person' field.

The **Item Information** fields have to be completed as follows:

Title - short and attractive describing text of the product(s);

Category - by clicking the right arrow, you have to select your user type: seller / buyer;

Gallery - you can drag and drop or browse photos of your product from your computer, and upload on the platform (choose clear and suggestive photos of maximum pixel dimensions: 800 x 600 or 1080x720);

The screenshot shows the 'Item Information' form. It includes fields for Title, Category, Gallery, Description, Price, and Location. A yellow arrow points to the 'Title' field. There is also a 'browse files...' button for the gallery.